

**HANOVER LAW. PC**  
*Attorneys and Counselors at Law*

02 January 2018


DC Office of Zoning  
441 4th Street, NW  
Suite 200S  
Washington, DC 20001  
Phone: (202) 727-6311  
Fax: (202) 727-6072

Dear Sir/Madame:

The undersigned owner/agent have submitted a variance package for consideration by the Board and the Office of Zoning. The variance is based on 320.2 (R-1 building constructed before 1958 requesting permission for third dwelling therein). In accordance with the submission requirements, the undersigned pledges to:

1. Within 14 days contact the appropriate Advisory Neighborhood Commission (ANC, 1A), Office of Planning, and neighbors around the 452 Newton Place, NW address.
2. Such efforts will be documented, with results reported to the DC Office of Zoning and the Board.

Respectfully,

  
\_\_\_\_\_  
Owner  
\_\_\_\_\_  
Agent